

# Digital Project Manager

## Full-time, Hybrid Remote / Sydney

Join one of the fastest-growing tech companies in the impact sector. Funraisin powers online fundraising for thousands of nonprofits globally - from world-renowned charities to up-and-coming changemakers. We're known for building flexible, powerful software that helps charities raise more, move faster, and create experiences that supporters love.

We're a team of 130+ passionate fundraising software professionals across 5 global offices (Australia, NZ, UK, EU and USA). We act as one global team and have a great culture with a load of benefits (health and well-being, work-from-anywhere policies, bonus leave days and more).

## The Opportunity

As a Digital Project Manager, you'll join our Global Professional Services team working alongside experienced professionals to deliver websites and fundraising projects for our charity clients across Australia & New Zealand. This role provides strong exposure to digital project management and client-facing work.

### **The role:**

- Managing timelines for new client implementations/projects
- Managing and documenting the entire project lifecycle, from project kick-off, scoping to delivery and testing phases
- Managing site amends and client updates

- Keeping the internal team updated on timings to ensure deadlines and the project's scope of work are met
- Be the dedicated point of contact for customers to advise on the best way to set up their fundraising events and web pages, ensure that results are maximised and data is actionable
- Conduct project kick-off calls with assistance from the Solutions Team to understand the project requirements
- Check project deliverables have been met on completion of a project
- Conduct campaign debriefs and compile learnings for the following event's implementation
- Ad-hoc assistance including; implementation of registration flows, content pages, basic reporting, testing and QA
- Play a role in our global production team to operate more efficiently and share customer learnings and case studies
- Provide project information for blog articles, PR submissions, case studies and assets that can generate awareness of Funraisin from projects you oversee

**We think you'll be successful if you:**

- Are confident in describing project management tools and methodologies and how these assist projects to be delivered on time with exceptional quality (and have experience using at least one)
- Understand the project lifecycle, from creating a brief through to a site going live
- Have experience in technical requirements gathering, scoping and estimating digital projects.
- Have experience in working with Waterfall and Agile project management methodologies

- Are a great communicator (written and verbal) and love a fast-paced startup environment
- Happy to chat with clients directly to discuss requirements and timings
- Can juggle multiple projects with competing deadlines simultaneously and prioritise accordingly
- Have a hands-on attitude and a proactive, problem-solving spirit
- Have user experience and technical know-how, with a deep knowledge of some areas of digital (could be GA, UX, etc)

**We offer:**

- Flexible working hours and conditions
- Health and wellness benefits
- Bonus leave days
- Career growth planning
- A vibrant workplace with regular social activities and easy access to public transport
- Opportunity to join one of the fastest-growing global tech startups in the impact sector

**The Funraisin Team**

We're a team of passionate fundraising software professionals - some have come from world-renowned tech giants such as Google and Apple, others from the highest-awarded digital agencies, and others from inside leading nonprofits.

Together, we build world-class products that aim to accelerate the transition to a better world by connecting people to causes. We love seeing the impact of our work, and we have a ton of fun doing it. Our values demonstrate who we are and what we strive to do.



## **Better than yesterday**

Continuously improve ourselves and our impact



## **Learn fast, act fast**

Pursue the fastest path to learning & a bias to action



## **Act as one**

Be inclusive, have a seat at the table and win/lose together



## **Be uplifting and have fun**

Be optimistic, passionate, positive and laugh



## **Make magic**

Strive to make the impossible, possible